

## Minutes of ManCom meeting held on Thursday 11<sup>th</sup> Sept. (6.15pm) at Great Ouseburn

Attended by PJ, JoN, RH, RG, BS

**(1) APOLOGIES FOR ABSENCE** – were received from JiN (work), PR (health) and AJ (work).

**(2) MINUTES OF LAST MANCOM MEETING (8/7/14)** – were signed by PJ as a correct record.

### **(3) MATTERS ARISING**

- **Disciplinary Sub-Committee** – Ian Battersby (St. Cuthberts) had agreed to chair this with Gill Fletcher (Hambleton) and Keith Tingay (Scarborough). “Terms of Reference” had been drawn up with an objective to present recommendations for improving our existing procedures to ManCom by February 2015. **Action – sub-committee**
- **Non elected Committee positions** – To be considered further. In the meantime, PJ asked all ManCom members to think of suitable people. Consideration will be given to a Constitution amendment at the 2015 AGM. **Action - c/f**
- **West Yorkshire request to amalgamate teams** – PJ had sent a letter to the West Yorkshire Secretary ruling out any idea of a merger under a “Yorkshire” banner. However, the door was left open for any WY players to join a NY club which would make them eligible for selection into our teams. No such approaches have so far been made.
- **Young player subsidy** – The £50 subsidy will be paid to any of our “under 21s” taking part in an England duty. JiN was asked to write a formal letter accompanying each cheque congratulating each recipient and pointing out that this was a one-off payment in recognition of their achievement in making the national squad. **Action – JiN & BS**
- **Stickers** - BS had now received 1000 new stickers and passed these out to the captains.
- **Scorecards** – Captains had enough for their games. RG pointed out that around 400 would be needed for the county competitions and BS was asked to establish with AJ that this number was available and if so who had them. **Action - BS**
- **Shirts** – County strips for the ‘A’ and ‘B’ teams will be distributed this Saturday (practice day). It was confirmed that they would be charged at the subsidised cost of £15 each. (This would apply to **ANY** shirt including old stock, returned shirts, new shirts and the reserve shirts being stored by AJ). There would be no refund for unwanted returned shirts. BS had supplied captains with an inventory list that they must keep up to date to enable him to keep an accurate figure of the value of items in stock. **Action – Captains**

### **(4) ESMBA**

- **AGM/RRM** – RG had circulated a detailed report of the proceedings at the AGM and RRM shortly after the meeting in July and this had also been posted on the website. A letter had subsequently been sent to the new Treasurer (Barbara Mills) pointing out areas in the annual Accounts that we always found confusing with a request that these be addressed for 2014/15. The outstanding cheque for £185 (U21 match) had been issued and this was passed over to BS. After 16 years, Chris Hopkins had been replaced by Barry Hedges as Chairman. Although Chris had then agreed to stand for the vacant post of Nationals Organiser, it had recently been announced that he had tendered his resignation. It was agreed that we should write to him with a “thank you” for services rendered. **Action - RG**
- **EGM** – This was being held on Presidents Day (Sep 14) mainly to consider modified proposals to the Constitution regarding the introduction of a paid Administrator. This would be attended by Jacinta Townend and Danny Langdon (who would be at the venue as part of the England squad). JoN had instructed them to cast our 2 votes in favour of all proposals.

- **Rules** – The majority of our proposals presented to the RRM had been passed and a new booklet is being prepared. However, the master copy had been lost and it had been necessary to retype the whole book first. RG had been involved in proof reading and many errors had been identified. The ESMBA had decided to provide **ALL** ESMBA members with a free copy and these should be sent out to club Secretaries shortly. These will not be “ring bound” but stapled. Some “ring bound” ones will still be produced for sale at £2 each.
- **ESMBA County mailbox** – Each county had recently been supplied with a login into a unique county mailbox. All ESMBA communications would in future be sent to this and each county could decide who had access to it. ManCom were happy for RG to keep an eye on this and pass on any relevant information.

## **(5) COMPETITIONS**

- RG had spent some time since the last ManCom (July 8) reviewing the allocation of the various tasks required to make these happen and had since issued a modified listing which was based on splitting the “overall responsibility” three ways. He would oversee the Singles, Pairs, Triples, Fours and Mixed Fours; JiN/JoN - the U18 Singles and AJ/BS - the Little Cup. However within these 3 areas of responsibility individual tasks would still be undertaken by various ManCom members. For example RH would be responsible for engaging ALL umpires and RG would update and issue ALL posters and entry forms. JoN would choose and purchase ALL “keepsakes” and AJ would make sure the “perpetual” cups were brought to ALL competitions. It was not possible to share out all work equally but the overall objective was that this would be a “team” effort with everyone making a contribution to ensure all competitions went ahead.
- The modified task list was reviewed, item by item. JiN (via JoN) expressed surprise that the entry forms for the 5 main competitions were now to be returned to RG rather than to her. RG explained that there was no ulterior motive for this but that he felt it would be more efficient for him to have direct receipt of the entries as he had to organise the draws, mat allocations and scorecards as well as setting up the results spreadsheets, all on a tight time schedule. JiN would however still receive back the U18 forms. It was agreed that all draws should be held in public. It was also agreed that in all disciplines, **HOWEVER MANY ENTERED**, there would only be ONE Round Robin round and the next round would be the LAST 16 (KO). This may mean using a mixture of groups of 4 or 5 depending on the size of the entry (something Lesley had introduced with no objections or problems).
- AJ (via BS) stated that he did not want to be involved in the responsibility for the Little Cup. The meeting agreed was a very disappointing decision and consequently called the running of this popular competition this season into question. This will be marked forward and a decision made at the next meeting as to whether we can still go ahead or not. **Action – ManCom**
- Richard Good (BSA) had kindly offered to help out during the competitions in recording results. RG had improved the spreadsheet he had used in the past and had passed a copy to Richard for comments. The spreadsheet was demonstrated to all present to show what was involved as it was felt that we should all be prepared to assist Richard during the day if required.
- On the day of each competition several small tasks have to be undertaken prior to the start. Lesley had passed over the score-card wall wallets and these and mat numbers would need to be put in place and loaded with the correct scorecards. Entrants need to be checked in and mat allocation notices displayed. Raffle prizes and cups need to be displayed and umpires welcomed and briefed.

## **(6) NESMBA**

- Maxine Groce had asked for a list of all IC fixture dates, the 12 “starred ‘A’ team players and a full membership list. The request for the first two had been passed to AJ and RG will send the third once all registrations had been returned. She had supplied a current set of IC rules and score-sheets for the season. RG passed these to PJ and BS.

## **(7) COUNTY TEAMS**

- **Premier Team** – RH read out a list of the final 20 selected which showed 4 changes from last year. Unfortunately Shropshire has dropped out of the ICC so there would only be 4 group games this year and these would take place on consecutive Sundays ending on November 9<sup>th</sup>. It will then be 11 weeks before their next game in the KO prelims.
- **‘A’ and ‘B’ teams** - RH/JoN were disappointed that the selection process agreed by ManCom had not been followed properly as they understood that invitations to ‘A’ team players had been issued before the Premier team had been selected. The ‘A’ and ‘B’ teams are both virtually the same as last year with no new players in either squad.
- **Stand-ins** - RH had been asked by AJ to supply 2 Premier team members for the first ‘A’ team fixture due to drop-outs. RH knows there will be drop-outs in 3 of the 4 Premier games and explained that finding stand-ins was made extremely difficult due to the clash of all Premier fixtures with either YNL weekends or ‘A’ and ‘B’ team matches. However, BS expressed a willingness to help out by de-selecting himself from YNL games thereby making himself available if required. He also agreed that the ‘A’ team should provide players for the Premier team if required and then obtain their own replacements from the ‘B’ team (which has the biggest squad).

## **(8) MEMBERSHIP**

- The member database format has been slightly modified to comply with ESMBA requirements and the club summary sheet (containing the age breakdown etc) has been separated from the actual database itself. **Action – RG to update Policy Register**
- All clubs have now been sent their member details for updating. These will be returned in the first instance to BS who will check the payments are correct before banking the cheques. He will then pass the clubs sheets to RG with a check list so the database can be brought up to date and club membership certificates can be issued. The ESMBA will be supplying laminated member cards at some point (presumably direct to clubs).
- A completed application had been received from the new club at Husthwaite. AJ had visited them for some basic coaching and was happy with their facilities. RG had now written to them with a “Welcome” letter and details of the registration requirements. At present they have only 9 members.
- RG asked BS to obtain an address for Jim Adams (Knayton) so he can formally write to ask if they would be interested in joining the Association. **Action – BS/RG**
- RG had been in contact with a new club at Bempton and had sent their contact (Alan McLean) an application form and a copy of our Constitution. He had advised Alan that he was actually over the border in East Riding but they seem to be keen to get involved in the Scarborough league. They had had a visit from Graham Foote (Humberside) and Richard Goode (BSA) was trying to arrange some friendly games with them.

**Action – RG to follow up**

## **(9) FINANCES**

- The balance had been reduced due to the large invoice for the new strips and was currently £4671. This would soon increase as player's payments for their strips and club fees came in.
- Umpires engaged to officiate at the County competitions would again be asked to accept a flat fee of £25. The same payment would be made to anyone engaged in helping out on the day.

**Action - BS**

## **(10) PWA issues**

- The **Galtres cabinet** had been cleaned and the NESMBA Fours runners-up Cup displayed. Unfortunately, the Division 2 winners shield had proved too large and was given to BS for safe keeping. None of the 10 display posters had been changed (in spite of a couple of minor errors requiring correction) but the photo-frame display had been updated.
- The **website** had been brought up to date and clubs reminded of the new "In Memoriam" page. Some minor changes had been made (e.g. the Policy Register is now part of the Administration page)
- The **Handbook** had been completed and sent to the printers 3 weeks ago. This was earlier than usual and had been requested by "Quacks" due to staff problems. However, due to technical problems with their printers the requested deadline date of Sept 10 had been missed and they would not now be ready until Sept 15. This is going to present distribution problems as nearly all copies are usually passed out to players on practice day for onward distribution. JoN will come to Easingwold to pick up the Selby areas books ready to dish out on "Whistle Stop" day. **Action – RG to see how many can be distributed via local contacts and then either post or deliver the remainder.** (This could prove expensive).

## **(11) JUNIORS**

- The idea of organising a "road show" similar to that held in Tewkesbury with ESMBA help was considered but for the moment will be put on hold due to the pressure of running the County Championships. **Action - c/f**

## **(12) AOB**

- It was decided not to have another meeting until the New Year so the running of the championships can be reviewed and a decision made regarding the Little Cup. In the meantime business will be conducted by email. All ManCom members were requested to respond to any emails quickly using "reply all" so everyone is aware of any views/comments of the rest.
- PJ had received adverse comments regarding the length of the AGM. This was partly due to a request from the floor to read through all the proposals we had made to the RRM. She directed that next year, all Officer reports should be prepared and sent out to clubs in advance thus removing the need to read them out on the night.

The meeting ended at 10.30hrs.

RG 12.9.14