

ManCom meeting on 8th October 2013 @ 6.00 pm @ Cobblers Drift – North Duffield
MINUTES

- 1) **Apologies for absence** - Had been received from Pete Render
- 2) **Minutes of ManCom on 9/7/13** - Were read and signed as a true record
- 3) **Matters arising from above**

- RG pointed out that raising the entry fee for Barnard Castle to £5.00 should not have taken place at a ManCom meeting. All fees should be agreed at the AGM in accordance with the Policy Register.
- RG confirmed that the items highlighted at the meeting eg Len Bradley, signatories, have now been changed on the Policy Register.

- 4) **Reports/issues/discussion**

- (a) **Chairman (PJ)**

The vacancy for a Secretary remains and PJ asked if anyone present was willing to take on the job. JN & JGN agreed to do the minutes and meeting arrangements and RG the agendas until such time as a new Secretary can be found. RG to remain as primary county contact for ESMBA, NESMBA etc. All three were thanked for their commitment.

- (b) **Vice Chairman (JGN)**

Those on the England team have attended three events and a trial day and will be attending the next squad day on Saturday (12.10.13) when selection for the British Isles championship in Ireland will take place. Danny Langdon had been selected for the senior squad so was unable to play for the Under 21 although is expected to play for them against Wales. It was difficult for other youngsters to commit due to work/travel and other sporting commitments.

- (c) **Treasurer (BS)**

- ManCom expenses were paid. Balance as of this morning was £3475.93.
- The county Warm-up day made a small profit.
- An invoice had been received from the Galtres for the complete seasons hire charges (apart from the England U21 team day). AJ said that this does not have to be settled in full but can be paid booking by booking as before.
- From now on we will be charged for use of the seating area by the back bar so this should not be used. This may be a problem if all players go for lunch together so it was agreed to try and stagger lunch times and not all wait to eat together.
- The charge for the kitchen has been reduced because this is not used for cooking.

- (d) **Membership Sec.(LH)**

- Returns were back from about 18 clubs and numbers remain stable.
- One club had asked to pay by BACs. BS would ascertain what is involved so that clubs could be given the option next year if he finds this is feasible. The need to explore online banking was raised so that the checking of any BACs payments could be done without waiting for statements. It will not be offered this year.
- RG raised the matter of the "Countdown" facility. He had been given a box of leaflets (one for every member) on "Presidents Day" and these had been sent to all clubs. LH is now showing a 5 digit number on the membership cards which is required if members wish to use the scheme. He added that registration results in being bombarded with regular emails regarding "offers". It is seen as a perk by the ESMBA. New members would not be able to register in the system until this year's player registrations are with the ESMBA.
- Database - LH said it would help to have DOBs to differentiate people with the same name, breakdown of competition entries etc.

(e) Team Captains (RH, AJ, PR)

'A' team

- RH asked BS what last year's ICC fees were as no reminder had been received. It was £85.00 but it was felt that nothing should be paid until requested.
- The team had scored 17 points out of their first 2 games. It has been difficult because of changes to the team and some players being unavailable and these games were against the previous ICC winners so were expected to be tough.
- The question of raffles was raised as some people bring raffle prizes every week and some bring none. Pros and cons of having raffles were discussed and it was suggested that a fee was added onto the subs to cover the purchase of prizes. It was agreed to look at this idea for next year.

'B' team

- AJ reported he had 20 players with 3 floaters.
- The first game at home to Lancashire had been called off due to their lack of players and attempts to rearrange came to nothing so it was agreed to cancel. There would be no charge for the hall and Rule 29 would be enforced to allocate the scores.
- He had taken a number of shirts for players to try at county warm-up (for sizes). There has since been a problem with the order and the shirts are not yet available. Long sleeved shirts would not be available unless a minimum order was placed. Fleecees were considered not important. There are some 'A' team players who want more shirts so these would be added to the order. The shirts are coming from abroad and delivery is expected in mid-November. AJ was asked to talk to the supplier and make the discontent of the players known. When asked why we had not used the original supplier "Bowlsweat" he responded that he had not been satisfied with his initial contact with the company. "Foxes" had proved good in the past. The cost would be £22 for short-sleeved and £25 for long-sleeved. A subsidy of £5 had already been agreed and this should be extended to new players in the 'A' team. People who got a second-hand shirt would pay half price. JGN to compile a list of new players who have bought shirts and a refund of £5 will be given. From now on it was agreed that anyone getting a county shirt will have a £5 subsidy on their first shirt and will pay full price for any further shirts they may require. The 'B' teams shirt will be exactly the same as the 'A' team shirt except will be in a different material.

'C' team

- In the absence of PR, PJ (Vice-Captain) reported they had 36 players had registered interest.
- The team for the first match has been selected and some of the players are very good so it is hoped they will do well. This is to be a team in serious contention for match success and recognition across the North. Selection was based on the best team to begin with and then others, who are being watched, will be included as much as possible. Above all, interest has to be maintained and a lot of experimentation will be taking place during the season. The new team was wished well by the meeting. It was felt that this team must be seen as 'people wanting to play for the county' rather than just the 'C team' so that they could be fully included in all county team selections
- Queries had been raised re disciplines and postcodes and these would be addressed. RG pointed out that postcode for all venues are on our website.
- PR had asked about the keys for the storage cupboards (1&3) at Easingwold. RG to get 2 more cut.
- People travelling singly should be included in travel arrangements to maximise efficiency. As Vice-Captain PJ is available should PR be unobtainable and both contact numbers to be on playing information should there be problems on the day.

General

- No drinks allowed in the hall **AT ALL**.
- An umpire should be nominated at all matches for each session (does not have to be official umpire). JGN reported that he had just qualified and was congratulated. If he is

available he will attend matches as he needs practice! RG is also available as he lives locally.

- The money obtained at county matches is sometimes slow at getting back to the Treasurer so it was agreed that either the cash can be held onto and handed over as soon as possible or a cheque can be sent to the Treasurer and the cash kept by whoever collects it on the day.
- An observation was made that the practise day was chaotic especially the handover period which was mayhem and will need to be planned better next year. It was felt that the wrong impression may have been given to some of the newer players and the county may have been let down due to this. Although it was generally felt that it went well and some good practise had been had there may be some issues which need ironing out. Would it have been better to have had the complete hall and it would have been better to have had an extra mat to begin with. There was no need for the 'B' and 'C' teams to have arrived early to try shirts as this could have been done during the afternoon.

(f) **PWA Sec.(RG)**

- Handbooks had been produced in the same number (350) and size as last year and at the same price. We had lost "Boston Bowls" as an advertiser but they had been replaced by "Bowlsweat". Chairman congratulated RG on the high quality of the Handbook.
- Changes to club contacts:
East Cottingwith is now Anne Shaw, Hagg Bridge House, Storwood, YO42 4TF email haggbridge@mac.com 01759318294.
Kirbymisperton contact email - kenethedmonds@btinternet.com
- 6 of the 10 Galtres posters had been renewed and photo-frame refreshed.
- Policy register changed as per last minutes.

(g) **Competition Sec.(LH)**

- All application forms had been sent out and were also on website. Easingwold had incorrectly been printed as the venue for the Fours instead of Swinton but would be amended on competition information to be sent out following closing date.
- The original date for the Juniors had coincided with an "England day" so had to be moved as we have to remain within the rules of the ESMBA which do not allow this. LH pointed out that only 21st December is vacant at Bubwith and after discussion regarding other venues this was agreed. LH will confirm the booking and get the paperwork out.
- RG offered to relieve LH of arranging umpires and this was agreed. There followed much discussion regarding paying expenses to umpires. For the county competitions it was felt that all umpires who have been booked in advance should be paid for doing it regardless of whether they are playing or not. For county games this would not apply.

(h) **Junior Coordinator (JN)**

- 14 Juniors had played on the previous evening at North Duffield following visits by the school. Numbers at Riccall are down, but this would be addressed hopefully.
- All clubs have been contacted to set up the CRB/Safeguarding policy for the County and a copy of the policy relating to this had been sent to them.
- A questionnaire would be sent to all clubs to find out what interest they have in developing junior sections in the future. LH would know where juniors were registered but there might be some casual (unregistered) players.
- An action plan setting out plans to do the above had been circulated to members.

5) ESMBA

- AGM - RG's notes regarding this had already been circulated and were not discussed further.
- Presidents Day had been enjoyed by those who attended

- EGM – Accounts had not been circulated in time for consideration prior to the meeting and we had abstained from voting for acceptance. It was now noticed that the Auditor's account was difficult to correlate with the I&E statement from the Treasurer. There was a £10,000 difference in the surplus for the year which could possibly be explained as expected expenses for the coming year being taken account of. Treasurer explained that in business this is legitimate practice – outstanding debt is to be taken off this year's surplus. RG to write to ask for clarification on behalf of our county.
- Honorariums and fees to be the same next year.

6) NESMBA - Nothing to report

7) AOB

(a) England U21 match (March 8)

- Manager (Brian Claessen) had confirmed that he had 19 going to Norfolk and 25 in the squad. Both Norfolk and Hereford were providing lunch. He had indicated that there might be visiting adults wanting to play (on separate mats) so this will need to be clarified. He had also confirmed the ESMBA would pay for the venue hire.
- The Galtres is booked and BS has pencilled in the buffet with Louise Bumby (£5 per head).
- RG had prepared a checklist along the lines of last year's England visit. We would need to provide refreshments for the players and guests - players to be paid for and guests to pay. It was agreed not to have a raffle. The objective was to balance expenses with income but to subsidise the day if necessary. Individual gifts to be looked at for all players - possibly pens.
- It was suggested that JN as the Junior Coordinator liaises with BC and runs the day with the support of the management committee. It would not be necessary to know exact numbers until mid-February. JN to co-ordinate between now and next meeting and to provide information leaflet for Manager to circulate to Under 21's.

(b) RRM Rule change proposals

The 20 proposed rule changes already circulated by RG were considered in order and approval/non-approval for each one was noted. RG will prepare the final submission to the ESMBA and circulate for final comments/approval prior to the December deadline.

(c) New mats and ancillary equipment

If we were to consider ESMBA mats (ex-Nationals) we would need to apply for them soon. It was felt that as this is not urgent it would be best left for this year and the possibility of grants could be pursued. The storage box and cupboard space would also need looking at.

(d) Safeguarding issues/DBS checks

CRB checks should be held by all the Management committee which NYSMBA will pay for if necessary. JN & JGN have current certificates. Umpires and coaches are paid for by the ESMBA. The ESMBA have indicated that in future we should have a person at county level to verify details rather than sending things to national level. Training has been promised. Once a certificate has been issued it will be possible to register online for updating but this would be at a cost of £13 pa.

(e) Date/venue for next meeting Tuesday 21st Jan. 2014 (6.30pm) at RH's was agreed.

(f) A new club in Skipton had inquired about setting up short mat and were concerned about their floor. RG and RH had visited with a mat (to check this out) and now they would like a rule book (this was agreed) and some bowls (which we need to source). It was agreed to pay travel expenses in respect of taking the mats etc as it is clearly NYSMBA business. RG had also had an enquiry from another possible club in Cleveland.

The meeting closed at 11.06pm