



ADMINISTRATION

STOCK CONTROL POLICY

Version 1

Agreed by ManComJuly 9th 2013

Note 1 - It is important that this document is kept up to date and current. Any changes should be discussed and agreed by the Management Committee (ManCom)

Note 2 - Any references to he/him etc. can equally apply to she/her etc.

Note 3 – The primary responsibility of maintaining adequate supplies rests with the Treasurer who will be assisted by the team Captains.

Purpose

This policy lists those items that need to be kept in stock for distribution or resale as appropriate.

Items

Currently (2013) stocks of the following items need to be maintained.

- County team bowls stickers – supplied free to anyone representing the county in any competition
- NYSMBA scorecards – used for all IC matches and NYSMBA competitions
- County ties and bows – available to any member
- County badges – available to anyone completing 4 inter-county games
- County team strips – shirts and fleeces for purchase by county team members
- ESMBA “Laws of the Game” – rule books for onward sale to any member

Suppliers

The current suppliers for each of these items are as follows

Stickers

Clegplan Printing, Unit K2, Lincoln Court, Borough Road, Brackley NN13 7BE

Scorecards

Quacks, 7 Grape Lane, Petergate York YO1 7HU (01904 635967)

Ties & Bows & Badges

Promotional Identity, The Courtyard, Vine Street, York YO23 1BB (01904 612933)

Strips

Bowlswear, 5 Village Courtyard, Holme-on-Spalding Moor YO43 4AA (01430 860282)

Rule books

Margaret Dickenson – ESMBA merchandise (01606 835113)